

WBWC Board Meeting Minutes
February 25, 2015, 7pm
The Ecology Center, 339 E. Liberty, Suite 339, Ann Arbor, MI

Board Members Attending: Erica Briggs, Larry Deck, Robert Gordon, Peter Houk, Bob Krzewinski, Barbara Lucas, Karen Moorhead, Lloyd Shelton

Others Attending: Todd Marsee (WBWC Newsletter Editor), Bruce Geffen (Michigan Mountain Bike Association) Steve Kronenberg (Common Cycle)

1. Call to order – The meeting was brought to order at 7:03pm.
2. Adoption of agenda – A motion was made by Erica Briggs, seconded by Larry Deck, to approve the agenda with no objections.
3. Communications from Chair – Peter Houk reviewed the WBWC Mission Statement, gave a review of the new agenda format and then the creation of a “recurring duties of the Chair” document (i.e. when meeting agenda’s are sent out, etc.). Representatives to the [City of Ann Arbor Pedestrian Safety & Access Task Force](#) meetings, from the WBWC was discussed, with Larry Deck, Erica Briggs and Peter Houk covering meetings scheduled for March 12 and May 14. In closing, there will be a WBWC Strategic Plan meeting on March 10th and the next WBWC Board meeting on March 25.
4. Secretary’s report – Bob Krzewinski submitted the draft January meeting minutes for approval, with a motion to accept by Larry Deck, seconded by Barbara Lucas, passing unanimously. A discussion was then held on having a Post Office box for the WBWC with a decision to table the issue until a year from now so as to review any delivery problems. Bob will also have a draft yearly date-specific “actions required” calendar document for WBWC officers, Board members and Committee chairs by the next meeting.
5. Communications Committee report – (Bob Krzewinski) The next WBWC newsletter deadline will be April 1, with a publication of April 15, and the Committee sending out reminders for submissions well before the deadline. Bob will also work on a Communications Committee duty list and work with Newsletter Editor Todd Marsee on coming up with a much more user-friendly web page building service.
6. Treasurers report (Robert Gordon) – As of the meeting, \$6813 was in the WBWC treasury between the Bank of Ann Arbor and PayPal. There are a few hundred at Talmer West that Erica Briggs or Karen Moorhead will be closing out to transfer to Bank of Ann Arbor. Budget requests thus far come to \$1,250. An email will be sent out with requests from all Committee heads to rethink their 2015 budget requests, and send out a firm budget within the next week. A motion was made by Larry Deck to accept the Treasurers report, seconded by Karen Moorhead, passing unanimously.
7. Membership Committee report – (Erica Briggs and Karen Moorhead) – The Committee has met numerous times over the past few months updating the membership database and system for new memberships and renewals. Membership letters are being sent out promptly. The Committee is working on a coalition meeting of area non-motorized groups for April. The Committee is also working on revising their Committee Plan and will have a report at the next

meeting. There is also the confusion of a few Board members having sent in renewals but never received a renewal confirmation. A motion was made by Robert Gordon, seconded by Peter Houk, to consider all current Board member memberships to be fully paid for 2015, passing unanimously.

8. Projects Committee report – (Larry Deck)

- Stadium Boulevard – The Committee is in communication with the City of Ann Arbor about the project and Larry Deck, Erica Briggs and Peter Houk will make a site visit to the area to address concerns of signals and pedestrian islands.
- Ann Arbor Area Community Foundation – Larry Deck and Peter Houk met with the Foundation in early February about a grant for the WBWC with details on the meeting provided by a letter to the Board from Larry Deck.
- Approval of interactive project priority map – A motion was made by Larry Deck, seconded by Peter Houk, to approve the map for distribution, passing unanimously with an understanding that future minor changes do not need to be approved by the Board. The map will be posted on the WBWC web page and Facebook pages. Larry Deck will also work on a revised WBWC priority project list for the March meeting.
- Border To Border Trail meeting update – Larry Deck met with a number of Ann Arbor individuals recently for a plan of action (with an associated document that was provided to the Board) to work to complete off-road Trail routings in the City. This group also attended the February Ann Arbor Parks Advisory Committee meeting to present this plan and will also attend the Committee's March meeting.
- Campus To Campus (C2C) – The independent C2C group working on this project to connect the University of Michigan north and central campus with a non-motorized network recently received a grant and is meeting on a continuing basis with the City of Ann Arbor and the University.
- City of Ann Arbor Alternative Transportation Committee – Larry Deck noted that there was apparently a \$100,000 surplus in the City for non-motorized projects but that amount has already been allocated.
- Policy statements – There is an upcoming need for WBWC policy statements on the US 23 lane expansion, ReImagine Washtenaw and roundabouts. Policy statements by the WBWC Board, made outside the regular monthly meetings, are governed by the By-law 3.11 (Unanimous Consent in Lieu of Meeting). An action may be taken without a meeting if consent in writing, setting forth the action to be taken, is signed by all of the Directors). To include email approval this section of the By-laws may need to be amended with Erica Briggs, Barbara Lucas and Peter Houk reviewing this possible change. In the meantime, Larry Deck will draft time critical policy statements to the Board and work on creating a more set policy for between meeting policy statements by the Board.
- How To Advocate A Project – Larry Deck provided by email to the Board a document on this subject.

9. Government Relations Committee report – Robert Gordon gave a report on his meeting with State Representative Zemke on statewide crosswalk law revisions. Also discussed were the ReImagine Washtenaw project as well as City of Ann Arbor pedestrian law possible revisions with the need to have a response plan procedure for these projects as well as other projects that come up over the course of time. Such a response plan will be further acted on at the March meeting.
10. Education Committee report – Barbara Lucas provided a written Committee plan for review and will work on prioritizing ideas for the next meeting.
11. Nominating Committee report – Peter Houk reported no new items at this time.
12. New Business
 - Dixboro Shared Use Path – Documentation was provided to the Board prior to the meeting by email on this Ann Arbor Township project that will create a non-motorized path from Parker Mill Park on Geddes Road north to the University of Michigan Botanical Gardens. A motion was made by Larry Deck, seconded by Erica Briggs, for the WBWC to endorse this project with Larry formulating a support letter to the Township.
 - Annual memberships in other organizations – Peter Houk provided a list of organizations that the WBWC has membership in and a motion was made by Robert Gordon, seconded by Erica Briggs, to continue this support, passing unanimously. These groups included...
 - Michigan Trails and Greenways Alliance \$80
 - Alliance for Biking & Walking \$100.00
 - League of American Bicyclists, \$45.00
 - League of MI Bicyclists \$50.00
 - Ecology Center \$50.00
 - Rails to Trails Conservancy \$18.00
 - Bruce Geffen gave a report about a recent Michigan Department of Natural Resources trails meeting, tying in with the Pure Michigan web page and Code For America.
(www.codeforamerica.org/specifications/trails).
 - Steve Kronenberg spoke about the Healthy Kids Day in May in Ypsilanti.
13. Adjourn – A motion was made to adjourn the meeting by Karen Moorhead, seconded by Erica Briggs, passing unanimously. The meeting was adjourned at 9:43pm with the next WBWC Board meeting taking place on Wednesday, March 25, 7pm at The Ecology Center.

Attachments

Agenda Item 8 – Ann Arbor Area Community Foundation Letter
Agenda Item 8 – Draft 2: How To Finish The B2B Trial In Ann Arbor
Agenda Item 8 – How To Advocate A Project
Agenda Item 12 – Dixboro Shared Use Path Map
Agenda Item 12 - Email Dixboro Shared Use Trail

